

**GOVERNMENT OF INDIA
DEPARTMENT OF ATOMIC ENERGY
BOARD OF RADIATION AND ISOTOPE TECHNOLOGY
ENGINEERING SERVICES**

e-TENDER NOTICE

INFORMATION AND INSTRUCTIONS FOR BIDDERS FOR e-TENDERING

Online item rate tenders are invited through e-tendering mode by Chief Executive, Board of Radiation and isotope Technology, Vashi Complex, Navi Mumbai 400 703, on behalf of President of India in **two part bid**, from eligible contractors for the work and details given below:

1	NIT No.	BRIT/ES/2021-2022/05, date- 12/01/2022
2	Name of work	Annual contract for Records and Data Maintaining related to Customer service, sales, and transport at BRIT, Vashi Complex, and Project House, Deonar for the year 2022 - 2023
3	Estimated cost	Rs. 53,22,240/-
4	Earnest Money Deposit (EMD)	2% of Tender Value (Rs. 1,06,445 /-) Earnest Money Deposit (EMD) of Rs. 1,06,445/- in the form of Demand Draft, Fixed Deposit receipt, Pay order issued by a scheduled bank in favour of Pay & Account Officer, BRIT, Navi Mumbai. Note: EMD in the form of Cheque will not be accepted.
5	Completion period	12 Months
6	i) Performance Guarantee ii) Security Deposit	3% of bid Value 2.50 % of bid Value
7	Tender Processing Fee	Rs. 3140/- through – payment to ITI Limited.
8	Dates of availability of Tender Documents for view and download.	From 22/01/2022 (11:00Hrs.) to 05/02/2022 (15:00Hrs.) on Website www.tenderwizard.com/DAE . Detailed NIT is also available on website www.brit.gov.in for view only.
9	Uploading of pre-bid Queries	22/01/2022 (12:00Hrs.) to 08/02/2022 (15:00Hrs.)
10	Last date and time of closing of online submission of tenders:	15/02/2022 (15:00Hrs.)
11	Last date for submission of original DD/FDR/Pay order towards EMD	On or before 16/02/2022 (15:00Hrs) in the Office of Dy. General Manager (Engineering Services), BRIT, Vashi Complex, Turbhe, Navi Mumbai 400 703.
11	Date and time of online opening of Technical Bid.	16/02/2022 (15:30Hrs.)
12	Date of opening of Financial Bids of qualified bidders	Will be informed to eligible bidder at a later date.

Notes:

1. Tender Notification and documents are available on websites www.tenderwizard.com/DAE.
2. Registered contractors only can purchase/download & submit/upload tenders
3. Interested agencies may visit this website for **registration**.
4. **Contact for assistance/clarifications 9969395522/e-mail:**
rudresh.tenderwizard@gmail.com
5. For further information, please contact on (022)27887373 / 27887102/7103 during office hours.

The existing "SECTION-1: NOTICE INVITING TENDERS" OF "CONDITIONS AND CLAUSES OF CONTRACT-2008" (P.5 & 6) in use for 2/3 bid TENDERING has been modified as per the requirement of e-Tendering. The modified VERSION OF THE SAME" is enclosed as **CS-13 (Correction Slip – 13 to Conditions and Clauses of Contract -2008)**.

1	Contractors who fulfill the following requirements shall ONLY be eligible to apply.(Joint Ventures are not accepted).
A	Proof of registration with Government / Semi Government organizations like CPWD, MES,BSNL, Railways, State PWDs etc. in appropriate class OR having experience in execution of similar nature of works.
B	Should have satisfactorily completed works during the last seven years ending previous day of last date of submission of tenders. For this purpose cost of work shall mean gross value the completed work including cost of material supplied by the Government/ Client but excluding those supplied free of cost. This should be certified by an officer of below the rank of Executive Engineer/Project Manager or equivalent.
i)	Three similar works each costing not less than Rs.21.29 LAKH each, or Two similar works each costing not less than Rs.31.93 LAKH each, and One similar work costing not less than Rs.42.58 LAKH.
	Similar work shall mean: Records and Data Maintaining related works.
Note:	The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7 % per annum ; calculated from the date of completion to last date of submission of tender.
C	Should have had average annual financial turnover (gross) of Rs. 53.22 LAKH during the immediate last three consecutive financial year ending 31st March, 2021. (Scanned copy of Certificate from CA to be uploaded)
D	Should not have incurred any loss in more than two years during the last five years ending 31st March,2021.
E	Should have Bank solvency certificate of minimum value Rs. 21.29 LAKH.
F	List of works in hand & similar works carried out by them for last 7 years indicating i) Agency for whom executed, ii) Value of work, iii) Completion time as stipulated and actual, or present position of the work.
G	Bidding capacity shall be worked out based on works in hand. Bidding capacity shall be equal to or more than cost of work: Bidding Capacity=Ax Nx2 –B Where A=Maximum turnover in similar works executed in any one year during the last five years taking into account the completed as well as works in progress. The value of completed work shall be brought out to current costing level by enhancing at a simple rate of 7% per annum ; calculated from the date of completion to last date of submission of tender N=Number of years prescribed for completion of this work. B=Value of existing commitment and ongoing works to be completed during the period of completion of this work.
H	List of machinery , equipment, accessories & infrastructure facilities possessed by the agency to complete the work in time.
I	List of staff they possess.
J	CERTIFICATES: (Scanned copy of original certificates to be uploaded)
i)	Performance Certificates
ii)	GST registration certificate
iii)	PAN (Permanent Account Number) Registration
iv)	EPFO Registration Certificate
v)	ESIC Registration Certificate
K	UNDERTAKING as under:-
1	I/We undertake and confirm that eligible similar works (s) has / have not been got executed through another contractor on back to back basis. Further that, if such a violation comes to the notice of Department, then I/we shall be debarred from bidding in DAE in future forever. Also, if such a violation comes to the notice of Department before date of start of work, the Engineer – in – Charge shall be free to forfeit the entire amount of Earnest Money Deposit/Performance Guarantee. (Scanned copy to be uploaded at the time of submission of bid).
2	The intending bidder must read the terms and conditions as per "SECTION – 1 : NOTICE INVITING TENDERS" OF"CONDITIONS AND CLAUSES OF CONTRACT carefully. He should only submit his bid if he consider himself eligible and he is in possession of all the documents required. Department reserves the right of Non-consideration of Tender documents of the agencies who are not fulfilling the NIT stipulations and / or having adverse report on the works carried out by them in the past.
3	Information and Instructions for tenderers posted on web site shall form of tender document.
4	The tender document consisting of plans, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the

	Contract to be complied with and other necessary documents can be seen and downloaded from website www.tenderwizard.com/DAE or www.britatom.gov.in free of cost.
	OBTAINING OF STANDARD DOCUMENTS: In addition to the above, the prospective agencies shall be required to possess following documents with them separately, which shall form part of Tender Documents for this work. These documents can be downloaded from the BRIT' website. In case the agencies already possess these standard documents with them, the same need not be downloaded again. Name of Document- Conditions & clauses of contract-2008
5	Those contractors not registered on the website mentioned above, are required to get registered. If needed, they can be imparted training for online bidding process as per details available on the website.
6	The intending bidder must have valid class-III digital signature to submit the bid.
7	On opening date, the contractor can log in and see the bid opening process.
8	Certificate of Financial Turn Over: At the time of submission of bid, contractor may upload Undertaking / Certificate from CA mentioning Financial Turnover of last 3 years or for the period as specified in the bid document and further details if required may be asked from the contractor after opening of technical bids. There is no need to upload entire voluminous balance sheet.
9	Contractor must ensure to quote rate of each item. The column meant for quoting rate in figures appears in YELLOW colour and the moment rate is entered, it turns SKY BLUE . In addition to this, while selecting any of the cells a warning appears that if any cell is left blank the same shall be treated as "0" . Therefore, if any cell is left blank and no rate is quoted by the bidder, rate of such item shall be Treated as "0" (ZERO).
10	In the case of bids in three stage system and if it is desired to submit revised financial bid then it shall be mandatory to submit revised financial bid. If not submitted then the bid submitted earlier shall become invalid.
11	The Department reserves the right to accept / reject any prospective application without assigning any reason thereof.
12	Short listing of the agencies shall be subject to thorough verification of their credentials and inspection of works carried out by them, through a Technical Evaluation Committee of experts, constituted by BRIT
13	IF ANY INFORMATION FURNISHED by the applicant is found to be incorrect at alter stage, they shall be liable to be debarred from tendering / taking up works in BRIT.

PROSPECTIVE AGENCIES SHALL SATISFY THEMSELVES OF FULFILLING ALL THE NIT CRITERIA BEFORE SUBMISSION OF TENDER. DEPARTMENT RESERVES THE RIGHT OF NON-CONSIDERATION OF TENDER OF THE AGENCIES NOT FULFILLING THE STIPULATED CRITERIA.

List of Documents to be scanned & uploaded.	
1	Financial Turn Over certified by CA
2	Profit & Loss statement certified by CA
3	Latest Bank Solvency Certificate
4	List of SIMILAR WORKS completed in last 7 years indicating : I) Agency for whom executed II) Value of Work, III) Stipulated and actual time of completion.
5	List of WORKS in Hand indicating: I) Agency II) Value of Work, III) Stipulated time of completion/present position.
6	List of tools and tackles
7	List of Staff
8	Certificates:
i)	Registration certificate, if any
ii)	Certificates of Work Experience/Performance Certificates
iii)	Certificate of Registration for Goods and Service Tax (GST)
iv)	PAN (Permanent Account Number) Registration
v)	EPFO Registration Certificate
vi)	ESIC Registration Certificate
9	Undertaking that the eligible similar work(s) have not been executed through another contractor on back to back basis.
10	Undertaking for having gone through the documents as per Technical Bid, Pre-bid clarification & Corrigendum if any.
	(Scanned copy of original certificates to be uploaded)
NOTE: CORRIGENDUM (S), IF ANY, SHALL BE UPLOADED ON WEBSITE www.tenderwizard.com/DAE	

GUIDELINES FOR E-TENDERING

1. The intending bidders must read the terms and conditions of the tender documents. He should only submit bids if he considers himself eligible and he is in possession of all documents required.
2. The information and instruction for bidders along with Technical Bid and Financial Bid etc. posted on website shall form part of the bid document.
3. The documents as uploaded can be viewed and downloaded free of cost by any one including the intending bidder. However for participating tendering process the intending bidder must download the documents after confirmation of tender processing fees from e-tendering portal only, within time and date of downloading, otherwise it will not be possible for them to upload the documents on the e-tendering portal.

Notes :

- i) Downloading the tender documents without confirmation of payment details towards tender processing fees on web site: www.tenderwizard.com/DAE shall not be valid.
 - ii) The excel sheets accompanied with technical bid and financial bid shall be filled up uploaded within due date of submission.
 - iii) The PDF documents available in website are part of tender document and can't be uploaded on the e-tendering portal in its present form. However the bidders may download the specific forms / data sheets etc. filled up, scanned and upload the same as required.
 - iv) The tender document submitted manually can't be accepted and shall be rejected summarily.
 - v) The agency must ensure downloading of excel sheets in which the columns meant for filling up data / rates appears in yellow colour and the movement the data / rates are entered, it turns sky blue.
4. It is mandatory for all the applicants to have **class-III digital signature certificate** from any of the licensed Certifying Agency to participate in e-tendering.
 5. In order to participate in online e-tendering process, it is mandatory for the applicants to have user **ID & password** to get access to the web site www.tenderwizard.com/DAE. The applicants have to get registered their firm/company with the service provider, M/s ITI Limited for user ID & password. The registration shall be done by paying an annual registration fees to M/s ITI Limited and completing other formalities as mentioned in website. Validity of online registration is for one year from date of its issuance and be subsequently renewed. For assistance/clarifications, please contact mobile 09969395522, e-mail: twhelpdesk231@gmail.com / daehelpdesk@tenderwizard.co.in
 6. The applicants, who have already obtained such valid user ID and password from M/s ITI limited, for any other project of BRIT, need not obtain fresh user ID and password for the purpose of participation in the present tender.
 7. The services for e-tendering in BRIT/ DAE is provided by M/s ITI Ltd., Tender wizard Help Desk Centre, B-1/5A, 2nd Floor, Main Nazafgarh Road Near Janakpuri Metro Station (East) Janakpuri, NewDelhi-110058, Fax No: 91-11-25618721 Phone91-11-49424365, e- [mail: daehelpdesk@etenderwizard.co.in](mailto:daehelpdesk@etenderwizard.co.in)
 8. The excel sheets comprising of technical bid and financial bid and other documents shall be uploaded online in the prescribed format (JPG or PDF) before the date and time as mentioned in e-tender portal. No other mode of submission is acceptable.

9. The agency shall download the pre bid clarification if any for the work and upload the same (scanned copy) duly signed. The revised documents (if any) shall be uploading e-tender portal.
10. After submission of the bid / document the bidder can re-submit revised bid /document any number of times but before last time and date of submission of bid / document as notified.
11. If the agency found ineligible, after opening of technical bid his tender shall become invalid and processing fees shall not be refunded.
12. Tenderers are advised to upload their documents well in advance, to avoid last minutes rush on the server or complications in uploading. BRIT, in any case, shall not be held responsible for any type of difficulties during uploading the documents including server and technical problems whatsoever.
13. Submission of the tender documents after the due date and time (including extended period) shall not be permitted. Time being displayed on e-tendering portal of BRIT shall be final and binding on bidders.
14. In case of any problem with the submission of the tender, the tenderers may take the assistance of help desk or use the help manual given on the said website or mobile and e-mail mentioned above.
- 15. The tenderers are advised to submit the hard copies towards EMD and other documents etc. well in advance to the Tender Inviting Authority, so that it should reach on or before the due date and time. Delay in receipt of hard copies due to security restriction, postal delay or delay due to any other reasons etc. shall not be accepted and tender shall be rejected for the with.**